**VTS36** Input paper

**Agenda item** 8.9

**Task Number** 13

**Author(s)** AMSA

Draft Guideline on Assessing and Auditing the Overall Performance of VTS Centres

# Summary

The VTS Committee has been progressing Task 13 (Draft Guideline on Assessing and Auditing the Overall Performance of VTS Centres) as part of its 2010/14 Work Programme since September 2011. The task is expected to be completed in September 2013.

Consideration of this Task at VTS 36 in September 2012 resulted in two action items:

* *The Secretariat is requested to forward VTS35/WG1/WP3 (Guideline on Auditing of VTS Centres (Task 13)) to VTS36 as a work item for WG2 and WG3 and for continued development by WG1.*
* *VTS Committee members are requested to submit example audit checklists used by authorities to assess VTS centres as input papers to VTS36.*

The attached document has been prepared to provide input to consideration of the working paper at VTS36.

## Purpose of the document

To provide input to the VTS Committee for consideration when further developing Task 13 - Draft Guideline on Assessing and Auditing the Overall Performance of VTS Centres.

# Discussion

Key elements in the input paper include:

* A greater focus on the responsibilities of contracting governments, competent authorities and VTS authorities in the planning, establishment and operation of VTS and monitoring performance.
* Minimising duplication with other IALA documentation such as the VTS Manual and applicable Recommendations and Guidelines, particularly with regards to QMS / SMS, and
* Modifying the checklist to reflect the above.

Further, to reflect the suggested changes it is proposed that the Task be renamed to *“Guidelines for Auditing and Assessing VTS*”.

# Action requested of the Committee

The Committee is invited to forward the Input Paper to the Operations Working Group for their consideration.